

Clerk's Minutes

The Esko Board of Education, Independent School District No. 99, Esko, Minnesota, held their regular board meeting on Monday, February 10, 2025, at 6:30 p.m. in the Board Conference Room.

Members present: Jerry Frederick, Todd Rengo, Rob Johnson, Leona Johnson, Margaret Sunnarborg, and Superintendent Aaron Fischer. Member absent: Steve McConnell.

Call the Meeting to Order

Chairperson Jerry Frederick called the meeting to order at 6:30 p.m.

Approval of Agenda

Moved by Todd Rengo, second by Rob Johnson to approve the agenda. Motion carried by unanimous vote.

Approval of Consent Agenda Items

Moved by Leona Johnson, second by Rob Johnson to approve the Consent Agenda items.

- Approve the minutes of the January 13, 2025, regular School Board meeting.
- Checks.

Date	Check #s	Total
1/9/25	111915 – 111949	\$51,793.28
1/16/25	111950 – 112002	\$598,137.52
1/22/25	Voided 111927	(\$200.00)
1/23/25	112003 – 112058	\$61,781.84
1/30/25	112059 – 112106	\$48,269.90

- Donations.
 - Northshore Bank in the amount of \$500.00 for Robotics.
- Personnel.
 - Parental Leave request from Cora VandeWege.
 - Petition for Salary Lane Change from MA to MA15 from Steve Krueger Sem. II FY25.
- Fundraising Request.
 - All Night Grad Party – Percentage of sales at the Texas Roadhouse during the week of April 7, 2025, will be donated.
- Treasurer's Report.
 - January 2025.

INDEPENDENT SCHOOL DISTRICT NO. 99

ESKO, MINNESOTA

TREASURER'S CASH REPORT

Month Ending January 31, 2025

Date of Report: 2/5/2025

FUND	BALANCE 12/31/2024	CASH RECEIPTS	CASH DISBURSEMENTS	PAYROLL	SUNDRY JOURNAL	BALANCE 1/31/2025
01 General	4,226,297.27	1,312,452.21	(647,606.34)	(509,580.69)	32,174.62	4,413,737.07
02 Food Service	746,876.08	71,182.62	(41,496.94)	(9,121.22)	74.46	767,515.00
03 Transportation	104,515.77	23,203.53	(37,048.50)	(22,980.51)	1,606.74	69,297.03
04 Community Service	644,719.36	37,924.19	(21,890.90)	(23,260.81)	(300.21)	637,191.63
05 Capital Expenditure	(321,105.39)	0.00	(6,562.44)	(304.94)	(410.60)	(328,383.37)
06 Building Construction	(300,964.95)	0.00	(7,513.60)	0.00	0.00	(308,478.55)
07 Debt Service	1,041,177.94	4,250.93	(867,500.00)	0.00	0.00	177,928.87
11 Student Activity	78,390.90	13,959.10	(28,869.17)	0.00	(919.41)	62,561.42
18 Custodial	0.00	0.00	0.00	0.00	0.00	0.00

Total Cash for reg. oper.	6,219,906.98	1,462,972.58	(1,658,487.89)	(565,248.17)	32,225.60	5,491,369.10
45 OPEB Trust	1,034,038.80	5,965.22	(7,107.28)	0.00	0.00	1,032,896.74
TOTAL District Cash	7,253,945.78	1,468,937.80	(1,665,595.17)	(565,248.17)	32,225.60	6,524,265.84

<u>BANKS</u>	<u>AMOUNT</u>
National Bank of Commerce	135,794.40
Other Banks (CD's & MN Trust)	5,347,567.05
OPEB Trust	1,040,904.39
TOTAL OF BANK BAL.	6,524,265.84

This report reflects CASH balances of the district, NOT fund balances.

Electronic Transfer Report January			
<u>Date</u>	<u>Account Transferred From</u>	<u>Account Transferred Into</u>	<u>Amount</u>
01/08/25	PMA/MN Trust	National Bank of Commerce	\$550,000.00
01/21/25	PMA/MN Trust	National Bank of Commerce	\$500,000.00
01/30/25	PMA/MN Trust	National Bank of Commerce	\$450,000.00

Payrolls January						
<u>Date</u>	<u>Payroll Type</u>	<u>Check's</u>	<u>Direct Deposits</u>	<u>Electronic Payments</u>	<u>Grand Total</u>	
01/15/25	Regular	124532-124547	\$10,684.82	\$236,845.19	\$273,571.57	\$521,101.58
01/31/25	Regular	124548-124560	\$9,241.29	\$249,468.22	\$277,847.29	\$536,556.80

Motion carried by unanimous vote.

Accept Bid Package for the Parking Lot Projects

Moved by Todd Rengo, second by Rob Johnson to approve the bid package from Kiminski Paving for the Parking Lot Project with Alternates included for the total bid amount of \$539,300.00.

Motion carried by unanimous vote.

Approve the 2025/2026 School Calendar

Moved by Todd Rengo, second by Rob Johnson to approve the 2025/2026 school calendar as presented.

Motion carried by unanimous vote.

Approve the 2024/2025 Seniority List

Moved by Rob Johnson, second by Leona Johnson to approve the 2024/2025 seniority list. Motion carried by unanimous vote.

Approve the Hire of Spring Coaches

Moved by Todd Rengo, second by Leona Johnson to approve the hire of spring coaches pending return of clear background checks. Motion carried by unanimous vote.

Policy Review

Second reading of the following policies:

- Policy 503 Student Attendance
- Policy 524 Internet, Technology, and Cell Phone Acceptable Use and Safety Policy
- Policy 604 Instructional Curriculum
- Policy 606 Textbooks and Instructional Materials
- Policy 613 Graduation Requirements

Approve a Second Leave of Absence Request from Katie Wood

Moved by Todd Rengo, second by Rob Johnson to approve a second leave of absence request from Katie Wood for the 2025/2026 school year. Motion carried by unanimous vote.

Approve the Hire of Michael Wietman as a Two-Trip Bus Driver

Moved by Leona Johnson, second by Margaret Sunnarborg to approve the hire of Michael Wietman as a two-trip bus driver at a rate of \$29.33 per hour, effective February 11, 2025, clear background check on file. Motion carried by unanimous vote.

Accept a Letter of Resignation by Retirement from Sarah Leischke

Moved by Leona Johnson, second by Rob Johnson to accept a letter of resignation by retirement from Sarah Leischke, effective the last day of the 2024/2025 school year with permission to post the position. The board thanks her for her years of service to the district. Motion carried by unanimous vote.

Administrative Reports:

Principals' Reports:

Elementary School: Mr. Harker reported on the following:

- February is "I Love to Read" month. "Wild About Reading" is the theme and the Lake Superior Zoo is bringing in animals throughout the month.
- Book Fair during conference weeks: February 5th – February 12th
- Starbase for 5th graders soon

High School: Mr. Hexum reported on the following:

- One Act Play participants received 3rd place at the Region competition
- 2nd Semester has started
- 2025/2026 Course Catalog is being finalized
- Middle School dance on February 14th

Board Committee Reports:

Margaret Sunnarborg: MSBA Conference, Calendar Meeting

Leona Johnson: MSBA Conference, Insurance Meeting, Staff Development Committee, Community Education Meeting

Jerry Frederick: MSBA Conference, MSBA Zoom Meetings, Bid Opening, Town Board Meeting

Todd Rengo: MSBA Conference, Insurance Meeting, Northern Lights Academy Zoom Meeting

Rob Johnson: MSBA Conference

Superintendent's Report:

Supt. Aaron Fischer:

Mr. Fischer reported on the following:

- Enrollment Report update
- Kahvia Coffee Shop has received many grants
- Legislation Updates: Bill presented for mascot changes, CTE grant planning for the Proctor/Hermantown Tech Center, Northern Lights Academy lobbying for a Level IV building
- ICS and Township are working well together on the Parking Lot Projects

Congratulations and Commendations

- Mr. Harker for receiving the Northeastern Principal Leadership Award
- Lorelei Holland and One Act Play participants for 3rd place at Region Competition
- Deb DeArmond, Corey Gray and all staff involved in Kahvia getting off to a great start

Adjournment

There being no further business, moved by Todd Rengo, second by Rob Johnson to adjourn at 7:27 p.m. Motion carried by unanimous vote.