

Guidelines for Electronic Sign

1. Request event on the sign at least 10 days in advance to the community education office. Summer will be to the district office.
2. Information will include the following prioritized list:
 - ◆ Community events in Esko
 - ◆ Meetings (Town Board, School Board, monthly elementary parents, Boy Scout, ECDC etc.), local information (yearly sign-ups, school conferences, scouting for food etc.)
 - ◆ Home varsity games of the week, tournament games, under varsity only major tournament
3. All community groups and organizations will be treated equally.
4. No advertising of products or services. Fundraisers can be listed only if they are a community event.
5. No personal items allowed.
6. Sign will operate 7:00 am to 10:00 p.m. every day of the year. Items can run for a maximum of 7 days before the event.
7. The Community Education Advisory council realizes these guidelines will be adjusted as the sign is used and we know more what we need. Please communicate any changes to the group.

Esko Community Electronic Sign Request Form

Event: _____

Date: _____

Time: _____

Place: _____

Miscellaneous Info: _____

Requested Run Date(s): _____

Person Making Request: _____

Phone #: _____

Please return form to Esko Community Education Office.